



SOUTH AFRICAN COUNCIL FOR PLANNERS

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Midridge Office Park - Block G. 1st Floor, P O Box 1084 Halfway House
MIDRAND 1685*

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CHECK LIST

APPLICATION AS PROFESSIONAL PLANNER

	Please tick
Application form included	
<ul style="list-style-type: none"> • Application form fully completed 	
<ul style="list-style-type: none"> • Commissioner of Oath signed 	
Section 13(7) Declaration included	
<ul style="list-style-type: none"> • Commissioner of Oath signed 	
Schedule of personal details completed	
Clear Certified Copy of Identity Document or Passport (In cases of where the name differs from information in Identity Document, certified proof must be provided of such name change, e.g. copy of marriage certificate)	
Certified copy of Qualification(s)	
Summary of Practical Training Report (Form A1) completed	
Completed Practical Training Report (Form A2) included	
Is the person(s) that signed your practical training report Registered as a Professional Planner(s) with SACPLAN (In respect of all persons signing your practical training report)	
Sworn Affidavit by Supervisor(s) included (Form A3) (Sworn Affidavits must be included for each Supervisor separately)	
Checked that the practical training shown is not more than the period during which the practical training was undertaken	
Payment in full	
<ul style="list-style-type: none"> • Registration Fee 	
<ul style="list-style-type: none"> • Annual Fee 	

Signature : _____
APPLICANT