



SOUTH AFRICAN COUNCIL FOR PLANNERS

FEE STRUCTURE

1 April 2024 – 31 March 2025 (Please see General Notes)			
Category	Registration Fee (Non-Refundable)	Annual Fee	Application fee (Registration fee plus Annual fee)
Candidate Planner	<ul style="list-style-type: none"> R360.00 Application of registration with a Foreign Qualification – R602.00 <p>Plus, any additional fee required for the verification of a qualification</p>	<ul style="list-style-type: none"> R570.00 R65.00 for Full-time Students in accredited Planning qualifications, provided proof of registration is submitted before the payment due date. 	<ul style="list-style-type: none"> Candidate Planner R930.00 Candidate Planner (Student) R425.00 Candidate Planner (with Foreign Qualification) R1 172.00 <p>Plus, any additional fee required for the verification of a qualification</p>
Technical Planner	<ul style="list-style-type: none"> R516.00 Application of registration with a Foreign Qualification – R1 075.00 <p>Plus, any additional fee required for the verification of a qualification</p>	<ul style="list-style-type: none"> R769.00 	<ul style="list-style-type: none"> Technical Planner R1 285.00 Technical Planner (with Foreign Qualification) R1 844.00 <p>Plus, any additional fee required for the verification of a qualification</p>

SACPLAN FEE STRUCTURE
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Category	Registration Fee (Non-Refundable)	Annual Fee	Application fee (Registration fee plus Annual fee)
Professional Planner	<ul style="list-style-type: none"> • R758.00 • Application of registration with a Foreign Qualification - R1 306.00 Plus, any additional fee required for the verification of a qualification	<ul style="list-style-type: none"> • R1 183.00 	<ul style="list-style-type: none"> • Professional Planner R1 941.00 • Professional Planner (with Foreign Qualification) R2 489.00 Plus, any additional fee required for the verification of a qualification
Retired Persons		<ul style="list-style-type: none"> • R237.00 – Persons 60-69y subject to approval. 	
All persons 70y and older irrespective of Category of Registration		<ul style="list-style-type: none"> • Exempted 	

Item	Fee
Appeals	
An Appeal in terms of Section 27(1)(a)	R2 037.00
An Appeal in terms of Section 27(1)(b)	R2 037.00
An Appeal in terms of Section 27(1)(c)	R1 645.00
Other	R2 037.00

Other	
Application fee for an application in terms of Rule 15(6) for the exemption or reduction of the period to be registered as a Candidate Planner	A non-refundable amount of R1 634.00
Administration fee for reinstatement of registration within a year of being cancelled (e.g. due to defaulting on payment, etc.)	A non-refundable amount equal to the Application and Registration Fee of the registration category of the registered person plus all outstanding amounts owed to SACPLAN.

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Other	
Administration fee for reinstatement of registration after a period of longer than a year of being cancelled (e.g. due to defaulting on payment, etc.)	A non-refundable amount equal to double the Application and Registration Fee of the registration category for which the person applied for plus all outstanding amounts owed to SACPLAN

GENERAL NOTES:

1. Annual Fees for the 2024/2025 Financial Year (1 April 2024 – 31 March 2025) are **due** by the **30th June 2024**
2. As from the 2015/2016 Financial Year interest will be charged on overdue accounts at a rate of 2% per month. The Council may decide to suspend the charging of interest for a particular year due to special circumstances (e.g. Covid).
3. Proof of payment **must** be emailed to SACPLAN at Accounts@sacplan.co.za .
4. The full Application fee (Registration fee as well as the full Annual fee) must accompany applications for registration as per the Fee structure as set out above. Applicants will be informed of any additional fee required for the verification of a qualification.
5. The fees are not subject to VAT and are quoted excluding VAT.
6. The Annual Fees will be calculated by SACPLAN on a pro-rata basis (based on each completed quarter) based on the approval date of the application by SACPLAN. The difference will be credited against the following year's Annual Fees payable.
7. In the case where an application for registration is not approved and/or an appeal for the approval of registration is turned down, the annual fee paid will be refunded on receipt of a written claim from the applicant within a period of three months after the applicant was informed of the decision by Council or the Appeal Board whichever is applicable. The refunding of such fees will only be done through EFT.
8. Registration is automatically renewed on an annual basis on 1 April each year. In the event that a registered person wishes to terminate registration, three months' notice of such intention should be given to SACPLAN in writing.
9. All Registered persons are required to notify SACPLAN in writing within one month of any change in their physical and postal addresses of their place of employment and residence, as well as any change in their email address.

GENERAL NOTES:

For direct deposit / EFT, please use the following SACPLAN Bank Details:

Name of Account Holder	:	SACPLAN
BANK	:	ABSA Bank
Branch Code	:	632005 (Midrand)
Account Number	:	713255629
Account Type	:	Cheque
Reference	:	Full Registration number (e.g. A/123/2000) or Surname and ID number if you are not a registered person.

Please email proof of payment with contact details to Accounts@sacplan.co.za.