



Economic Development and Spatial Planning

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TO ALL APPLICANTS, OBJECTORS AND INTERESTED AND AFFECTED PARTIES REGARDING TIMEFRAMES DURING THE NATIONAL DISASTER PERIOD: LEVEL 4 FOR DIVISION CITY PLANNING AND DEVELOPMENT

COVID -19 CIRCULAR 3: CITY PLANNING AND DEVELOPMENT

This Memorandum serves as an update to the Memorandum issued on 24 March 2020.

Due to the Regulations Published on 29 April 2020 by the Minister of Cooperative Governance and Traditional Affairs in terms of the Disaster Management Act, 2002 (Act No. 57 of 2002) and the announcement of “Level 4 Lockdown”, the offices of City Planning and Development Division will remain closed to allow the City to ensure that the required PPE, screening and sanitizing equipment are in place. Offices might re-open during Level 4 Lockdown, with a limited number of staff members. A circular will be issued as soon as the re-opening date has been determined.

Due to the Lockdown Guidelines that are currently applicable, the City can at this time not accept new land development applications. The matter will be reconsidered once the staff have returned to the Office.

The City Planning and Development Division will not calculate the period of “lockdown” from 26 March up to the date upon which the City Planning and Development Division’s operational (which date shall be official confirmed) for purposes of compliance and submission of documents by any applicant, objector or interested and affected parties, with the number of days in which any action had to have been taken by them, in terms of the Spatial Planning and Land Use Management Act, 16 of 2013 or the Land Use Management By-law, 2016 or any condition imposed on a land development application. The calculation of days will be extended by the number of days as indicated above for purposes of compliance and submission of documents to this Division.

All Directors and Deputy Directors from the Division are available for enquiries during normal office hours. Their contact details are listed in the attached table. All documents that the public would normally deliver to the City Planning Registry can be e-mailed to CityP_Registration@tshwane.gov.za.

The city apologise for any inconvenience caused and requests your support and indulgence in fighting the Covid-19 pandemic.

[signed electronically]

Pieter Swanepoel, Pr.Pln
DIVISIONAL HEAD: CITY PLANNING AND DEVELOPMENT
1 May 2020

Kgoro ya Peakanyo le Tlhabollo ya Toropokgolo • Departement Stadsbeplanning en -ontwikkeling
Lefapha la Thulaganyo le Tlhabololo ya Toropo • Ndzawulo ya Vupulani bya Dorobankulu na Nhluvukiso
UMnyango Wezentuthuko Yokuhlelwa Kwedolobha
Spatial Planning Development Department

City Planning & Development directors & deputy directors

SECTION	SUB-SECTION	JOB TITLE	NAME	Email
Development Compliance & Legislation	-	Director	Nicolene Le Roux	nicolenelr@tshwane.gov.za
Development Compliance & Legislation	Post Approval Compliance	Deputy Director	Francois Coetzee	francoisc@tshwane.gov.za
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Development Facilitation & Impl.	-	Director	Ntsako Hobyani	NtsakoH@tshwane.gov.za
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Geomatics	Planning & Dev Geo-Spatial Info Man.	Deputy Director	Elba Swart	elbas@tshwane.gov.za
Land Use Management Admin	-	Director	Ashok Sudu	ashoks@tshwane.gov.za
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Land Use Management Admin	Land Use Management Region 7	Deputy Director	Siphiwe Masango	siphiwemas@tshwane.gov.za
LUSTAM	-	Director	Malie van der Vyver	malievdv@tshwane.gov.za
LUSTAM	Land Use Scheme	Deputy Director	Lettie van den Berg	lettievd@tshwane.gov.za
Spatial Planning	-	Director	Dennis Madumo	dennisma@tshwane.gov.za
Spatial Planning	Capital Investment Planning	Deputy Director	Henriette Koch	heriettek@tshwane.gov.za
Spatial Planning	Spatial Research, Strategy & Policy	Deputy Director	Namugaya Kisuule	namugayak@tshwane.gov.za

