



The South African  
Council *for* Planners  
S A C P L A N

# SOUTH AFRICAN COUNCIL FOR PLANNERS

*P O Box 1084, Halfway House, MIDRAND, 1685  
International Business Gateway Office Park, Cnr New Road & 6<sup>th</sup> Road,  
Midridge Office Park -Block G. 1<sup>st</sup> Floor.  
Tel: 011-318 0460/ 318 0437 Fax: 011-318 0405  
E-Mail: planner@sacplan.co.za  
Website: www.sacplan.org.za*

## CHECKLIST FOR THE REDUCTION IN TERMS OF SUB-RULE 15(6) OF THE RULES DEVELOPED IN TERMS OF THE PLANNING PROFESSION ACT, 2002

<b>REDUCTION FOR THE TWO YEAR PERIOD AS A CANDIDATE PLANNER BEFORE BEING ABLE TO REGISTER AS A TECHNICAL OR PROFESSIONAL PLANNER IN THE FOLLOWING CASES:</b>	
<p>Applicants with Foreign Qualifications in the Planning Profession</p> <ul style="list-style-type: none"> <li>Has the Applicant been registered as a Candidate Planner but not completed the 2 years post registration experience</li> </ul> <p>Indicate number of months' experience</p>	<p><input type="checkbox"/> YES    <input type="checkbox"/> NO</p> <p>_____</p>
<p>Does applicant meet one of the following criteria :-</p> <ul style="list-style-type: none"> <li>Completed their SACPLAN Accredited Qualification prior to December 2013</li> <li>Has at least worked abroad prior to December 2013</li> <li>Has registered as a Candidate Planner (but not completed the 2 year registration period as a Candidate Planner)</li> </ul> <p>Indicate number of months' experience</p>	<p><input type="checkbox"/> YES    <input type="checkbox"/> NO</p> <p><input type="checkbox"/> YES    <input type="checkbox"/> NO</p> <p><input type="checkbox"/> YES    <input type="checkbox"/> NO</p> <p>_____</p>
<p>In the case of a Candidate Planner (who has not completed the 2 year registration period as a Candidate Planner)</p> <ul style="list-style-type: none"> <li>Took a break from the profession to start a family / raise children</li> <li>Pursue other interests before December 2013</li> </ul>	<p><input type="checkbox"/> YES    <input type="checkbox"/> NO</p> <p><input type="checkbox"/> YES    <input type="checkbox"/> NO</p>

<p>In respect of an Applicant wishing to register as a Professional Planner, can the Applicant</p> <ul style="list-style-type: none"> <li>demonstrate 6 years or more relevant experience on a managerial level</li> </ul>	<p><input type="checkbox"/> YES   <input type="checkbox"/> NO</p>
<p>In the case of a Candidate Student Planner, does the Applicant meet one of the following criteria :-</p> <ul style="list-style-type: none"> <li>Applicant only submitted proof of completion of the SACPLAN accredited planning qualifications to upgrade registration to a Candidate Planner at a late stage (thus have not been registered as a Candidate Planner for the minimum period of 2 years)</li> </ul> <p>Indicate number of months' experience</p> <p>_____</p>	<p><input type="checkbox"/> YES   <input type="checkbox"/> NO</p>
<p>Any other instances (rests at the sole discretion of the Council) must be included in the written motivation</p> <ul style="list-style-type: none"> <li>Letter of motivation provided</li> </ul>	<p><input type="checkbox"/> YES   <input type="checkbox"/> NO</p>

**Notes:**

- A person wishing to register as a Technical Planner or Professional Planner and have completed the SACPLAN accredited qualification after December 2013 (post the promulgation of the Rules), will not qualify to be exempted from the requirements of Rule 15(6). Claiming ignorance of Sub-Rule 15(6) will not be accepted as motivation for the reduction or exemption from the requirements of the rule.
- The minimum number of months required for registration as a Candidate Planner is 12 months when applying for the reduction of the Two Year Period.

**The following is to be submitted by Applicants:-**

- A Completed checklist
- A detailed CV
- Names and relationships of three (3) contactable references to verify the work indicated in the CV
  - ✓ Referees/references must be registered as Professional Planners [if the applicant wishes to register as a Professional Planner
  - ✓ Referees/references must be registered as Technical Planners or Professional Planners [if the applicant wishes to register as a Technical Planner
- The name(s) of his/her direct supervisor(s)
- Proof of payment of the required application fee
- A written motivation marked “Applications to Exempt or Reduce the Requirement Contemplated in Sub-Rule 15(6) of the Rules.”
  - ✓ The written motivation is to clearly indicate the reason(s) why the applicant did not register as a Candidate Planner